

**NATIONAL HIGHWAY AUTHORITY**

Administration Wing  
Human Resources Development (HRD) Cell

No. 56(1)-DWE/HRD/NHA/2022/830

27<sup>th</sup> Mauve Areas, G-9/1,  
Islamabad, the July 27, 2022

**Training Opportunities**

Subject: **Nomination of NHA Officers/Officials (HQ Only) for Training Workshops to be Conducted by Directorate of Workers Education (DWE), Islamabad during the Month of August & September, 2022**

Directorate of Workers Education (DWE), Islamabad has circulated the schedule of following training workshops to be conducted at Islamabad and has invited suitable nominations of NHA officers. Detail of the trainings is given as below: -

Sr. #	Training Course	Duration & Timing	Venue
i.	Rescue & First Aids at Workplace	August 16-18, 2022 9:00 am to 01:00 pm	Directorate of Workers Education, Plot No. 39, Sector H-9, Islamabad. Ph# 051-9265530
ii.	Communication Skills	August 23-25, 2022 9:00 am to 01:00 pm	
iii.	Human Resource Development	September 27-29, 2022 9:00 am to 01:00 pm	

2. Addressees are requested to kindly forward nominations of **officers/officials in BS-16 & above posted at HQ only** if the training is relevant / useful to their job assignments and who have not been nominated / attended subject training so far along with full address, contact number & email of the nominee latest by **August 02, 2022**. The nominations should be forwarded with the approval of concerned Member/GM. The nominations received without approval of concerned Member/GM or after the prescribed date will not be entertained.

  
**(SYED ZAWAR HAIDER)**  
Director (HRD)  
Ph: 051-9032710

**All Members, HQ**

**Director (Estab/Reg/MIS/Legal/Recruit/Pers/Coord/PR/Environment/ISO)**

**AD MIS/(Software Development)** → **To be uploaded on NHA's Website**