

**Terms of References for
Social Development and Resettlement Specialist (SDRS)
Component 1–KPEC
National Highway Authority**

Background

The National Highway Authority (NHA) is implementing the Khyber Pass Economic Corridor (KPEC) with funding from the World Bank (WB) to connect Pakistan and Afghanistan with Central Asia through the Khyber Pass. This route has been integral to trade in South and Central Asia for hundreds of years. In order to implement key interventions under Component-I of KPEC (Peshawar-Torkham Expressway and Southern Link Road) in compliance with World Bank Safeguard policies and Government of Pakistan laws, NHA intends to hire a Social Development and Resettlement Specialist (SRDS) to assist with implementation of social safeguards plans as per approved Project documents.

Objectives of the Assignment

The main objective of hiring an SDRS is to support NHA's Project Implementation Unit (PIU) and Environment, Afforestation, Land and Social (EALS) Unit to provide technical, analytical and coordination support in ensuring Component 1 activities, and in particular Peshawar-Torkham Expressway (PTEx) and Southern Link Road (SLR) in Khyber Pakhtunkhwa (KP), are designed and implemented to meet the Government of Pakistan laws and the World Bank operational policy frameworks and requirements on social development and resettlement.

Scope of the Assignment

The SDRS will be responsible for reviewing, supervising and monitoring relevant safeguards documents, such as ESIA/ESMP/RAP/PRCMP prepared by consultants, contractor or by PIU. The SDRS will also be responsible for conducting public consultations, information dissemination, complaints management and for the overall quality control of social safeguard documents. This is an intensive field focused job with frequent travel into KP's Khyber and Peshawar Districts.

The SDRS will conduct his/her tasks in accordance with World Bank operational policies and guidelines as per following, and ensure the Project remains in compliance with these policies:

- OP / BP 4.01 Environmental Assessment
- OP / BP 4.12 Involuntary Resettlement
- OP / BP 4.11 Physical Cultural Resources

Key Tasks and Responsibilities

Specifically, the SDRS's key tasks and responsibilities will include:



❖ **Updating Safeguard Instruments:**

- Lead and support PIU for timely preparation/updating (where needed) and implementation of all aspects of relevant project safeguard document, i.e., ESIA/ESMP/RAP/PCRMP in tandem with the project schedule.

❖ **Ensuring Compliance**

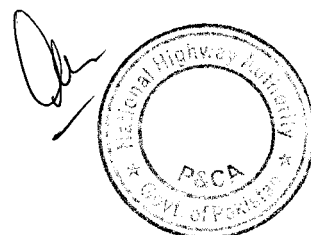
- Assist NHA EALS and PIU in the review of documentation pertaining to social safeguards compliance (including safeguard instruments, bidding documents, on-site reviews, reports from contractors, etc.) during project implementation.
- Review consultancy works and assess products/services provided by consultants and experts and notify/advise the Project Director (PD) on quality and recommend appropriate actions to be taken for improvement as per the safeguard principles and guidelines.

❖ **Coordination**

- Close coordination with all stakeholders including officials of district and tehsil administration and other relevant Departments, Jirga members and affected communities for smooth functioning of land acquisition and resettlement activities.

❖ **RAP Implementation**

- Lead and support PIU implementation of RAP and other social safeguard plans are fully synchronized with the overall project implementation schedule.
- Serve as a Secretary to Resettlement Advisory Committee, Grievance Redress Committee, and Resettlement Assistance Disbursement Committee.
- Conduct and ensure meaningful public consultations with all APs and other key stakeholders during implementation of the social safeguard plans, and document all consultations.
- Prepare micro-plans for the compensation disbursement to APs, including advance notices for vacating structures, notices of compensation to entitled APs, and assistance to APs in receiving entitlements.
- Develop and implement compensation payment audits to ensure timely compensation payments, provision of rehabilitation allowances, and temporary measures to affected persons
- Liaison with contractors, sub-contractors, and service for the provision of employment to APs during construction and operations phase of the project.
- Any other task assigned by the GM (EALS) and the GM (KPEC)/PD KPEC regarding the SD component.
- All activities will be undertaken in coordination with General Manager (KPEC) and Project Director and relevant staff at PMU-EALS and in the PIU.



❖ **Labor Management and Community Health and Safety**

- Ensure labor management in accordance with World Bank requirements and national / provincial labor laws and procedures.
- Responsible for community health and safety and protocols in accordance with World Bank and national / provincial government requirements.

❖ **Project Supervision:**

- Manage the quality and timeliness of contractor/consultants work to ensure compliance and adherence to World Bank and government agencies standards.
- Supervise and monitor RAP Consultants for all tasks defined in the safeguard instruments particularly updating, preparation and implementation of RAPs.
- Supervise the implementation of the required social mitigations measures as defined in RAP and ESMP by the Contractor(s)

❖ **Grievance Redress Mechanism:**

- Ensure the establishment and effective functioning of Project GRM, including its awareness among all stakeholders, as per GRM Standard Operating Procedures notified by NHA.

❖ **Monitoring & Reporting**

- Prepare social safeguard implementation and monitoring tools for PTEX/SLR projects.
- Prepare internal monitoring and progress reports with support from Project Design, Supervision and Implementation Consultants (PSIC), including computerized database.
- Carry out frequent field visits and conduct monitoring of RAP implementation
- Support Third Party Monitors in terms of sharing data, information, internal monitoring reports and organizing field visits.
- Prepare quarterly progress reports for submission to World Bank and other stakeholders as defined in the RAPs/ESMPs. With support from field office staff, prepare monthly, quarterly/semi-annual monitoring and progress reports for submission to PMU, NHA and WB

❖ **Capacity Building**

- Prepare training materials on resettlement process and implementation as well as other social safeguards.
- Train PIU staff, consultants and staff of government executing agencies and other stakeholders including contractors and other relevant agencies in social management.



Reporting & Location of Assignment

The SDRS will initially report to General Manager (KPEC) and later to Project Director KPEC once substantial project activities start. The position will initially be based in Islamabad at NHA HQ, and will subsequently be relocated to KPEC PMU in Peshawar.

Duration of Assignment

The duration of the contract will be one year, extendable till project completion upon satisfactory performance reported by the GM (KPEC) and PD (KPEC).

Profile /Qualifications

- i. Masters' Degree in Social Sciences, development studies and other related disciplines (sixteen years of education) from a recognized university.
- ii. Knowledge of the social issues and related mitigation measures associated with the construction and rehabilitation of social and productive infrastructure schemes.
- iii. Related trainings/certifications will be accorded due weightage
- iv. Experience with World Bank projects implementing resettlement and/or social development activities will be accorded due weightage.
- v. Demonstrated ability to apply good judgment in the context of assignments given.
- vi. Written and oral fluency in English and Urdu is required. Proficiency in speaking Pashto is also required.
- vii. Demonstrated Computer Skill (Proficiency in using computer desktop application MS Office (Word, Excel, and Power Point).

Selection Process:

An individual consultant will be selected on competitive basis in accordance with process stipulated in in accordance with "World Bank: Procurement Regulations for Investment Project Financing Goods, Works, Non-Consulting and Consulting Services" July 2016 (Revised November 2017 & August 2018).

