

National Highway Authority

Administration Wing (HRD) Cell

No. 8(1)-PPMI/HRD/NHA/2021/714

Islamabad, the Dec 17, 2021

Training Opportunities

Subject: **Nomination of NHA Officers for Participation in Training Courses to be held at PPMI, Islamabad During the 3rd Quarter (January-March 2021-22)**

Pakistan Planning and Management Institute (PPMI), Planning Commission Government of Pakistan, Islamabad has circulated the schedule of following training courses to be conducted and has invited suitable nominations as per detail given below: -

Sr.	Course / Training	Detail
i.	PC I & II Preparation	03-07 January, 2022
ii.	Monitoring and Evaluation Techniques	10-12 January, 2022
iii.	MS Project Software	19-21 January, 2022
iv.	Public Financial Management System	01-04 February, 2022
v.	Time Management	09-11 February, 2022
vi.	Appraisal and Risk Management	23-25 February, 2022
vii.	Project Contract and Procurement Management	08-11 March, 2022
viii.	Dealing Tax Matters in Government Departments	14-16 March, 2022

2. The above training courses are free of cost and will be conducted by PPMI at PPMI Complex, St # 1, Sector H-8/1, Islamabad.

3. The Nominations may be forwarded on the following prescribed format:

Sr. #	Name & Designation	Course	Organizations	Contact No.	Email

4. Addressees are requested to kindly forward the nominations of **relevant officers in BS-17 & above** for the courses which are relevant to their job assignment of those who have not been nominated / attended the proposed training course so far, if any, above on prescribed format duly signed by the nominees with the recommendation of concerned Member latest by **December 24, 2021**. The nominations received without prescribed format and recommendation of concerned Member or after the prescribed date will not be entertained.


(**SYED ZAWAR HAIDER**)
Director (HRD)
Ph: 051-9032710

All Members, HQ/Zones
Secretary NHA

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—————> **To be uploaded on NHA's Website**