



NATIONAL HIGHWAY AUTHORITY
ESTABLISHMENT WING

No.42(02)-Admn/Welfare-II/NHA/HQ/21/073 Islamabad, the Oct, 2021

C I R C U L A R

Subject:- **FORMALITIES IN THE AFTERMATH OF GRANT OF LONG TERM LOANS TO NHA EMPLOYEES**

Pursuant to the recommendations of Committee for grant of long term loans to NHA employees, the Competent Authority has taken serious note viz non fulfillment of laid down formalities as required in Circular dated 14-10-2021.

2. In view of above, all beneficiaries who were granted long term loans in financial years 2019, 2020 & 2021 and have not fulfilled the mandatory formalities after obtaining the loan from NHA, are required to submit requisite documents not limited to Form-27 along with the copy of ownership of plot/building/Motor car/Motor cycle with mortgage bond duly registered to the Accounts Section (Estab), under intimation to this office within one week, failing which a case would be initiated for debarring the defaulters viz consideration of loan, in future.

Mariam
(MARIAM MUMTAZ) 25/10/21
Director (Establishment)

Distribution:

- All Members NHA
- Secretary NHA HQ
- GM (Finance) NHA, HQ
- GM (B&A) NHA HQ
- GM (Internal Audit) NHA HQ
- All GMs NHA HQ/Zones/Projects
- Dir (Estab) NHA, HQ
- Dir (B&A) NHA, HQ
- DD (Accounts-Estab) NHA HQ
- DD Admn & Accounts HQ/Regions/Projects
- DD (Welfare-II) NHA HQ... *To ensure compliance.*
- DD (Confidential) NHA HQ
- SPS to Chairman NHA HQ
- SO to Member (Admn) NHA HQ
- ✓ AD (MIS) NHA HQ.... *To upload on website*
- Notice Boards